

Cut, copying & pasting

The **Edit>Cut** and **Edit>Copy** operations send part of a worksheet (or its factors/indicators) to the clipboard, where they are accessible by other Windows software or can be pasted back into another region of the active sheet (or factors). **Cut** and **Copy** operate much as in Excel etc., on highlighted regions of the worksheet, the difference here being that highlights must be whole sets of rows, or columns, or a combination of rows and columns, the highlighted data always being the darkest displayed cell colour (if nothing is highlighted the cell at the current cursor position is copied). **Edit>Paste** places the data from the clipboard onto a highlighted area of the same shape or, if there is nothing highlighted, onto a rectangle with its upper left corner at the current cursor position.

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